

Minutes from July 11, 2019 Meeting. At Allegro Retirement Living

Meeting opened at 1835 hours. All officers were present.

Adjutant read the minutes from June meeting. Rick Brown noted he was listed incorrectly as second Vice instead of 1<sup>st</sup> vice. Adjutant noted error and will correct.

Commander Lightfoot discussed his report to Executive Director AMVETS State Department Terry Carson regarding no response on Monies, letters and documents. Commander Lightfoot will edit the Accounting Policy Procedures Manual and resubmit to the State Department for their final approval.

There was discussion by Ray House on prompt payment of bills. Discussion ended in agreement to use the proper form supplied in the revised Accounting Policy and Procedures Manual to expedite payments.

Tony Minichiello gave report on Challenge coin sales saying we have made a profit to date of \$450.00 with still coins available for sale. Tony also made the Post aware that we have re-ordered 200 additional coins at a cost of \$1028.52, an increase of \$282.52 due to a mistake in the vendors quote for the first order.

The golf tournament has \$2,400.00 in sponsors and players to date. We have 4 teams filed with 2 more possibly.

There was a Bell tower discussion by Gordon and a motion to send AMVETS National Service Foundation a check for \$15,000.00 for a deposit to AMVETS along with the letter of intent previously sent to secure AMVETS National commitment to work with our Post on construction and delivery of a Bell Tower/Carillon for the Tallahassee National Cemetery. Motion to authorize payment was made by Harry Mulhearn, seconded by Ray House. Motion carried unanimously.

Commander Gordon requested re-imburement for his trip to AMVETS State Convention. John Folsom made motion to re-imburse, Ray House seconded, motion carried unanimously.

A motion was made to pay Todd Gainey to set up our accounting and bookkeeping system, in the amount of \$250.00. This in anticipation Mr. Gainey will use such funds to purchase his Life Membership in AMVETS while continuing to provide bookkeeping services for the Post. The accounting and financial records system will be created using Quick Books software program. Motion to accept was made by 2d Vice Ray House seconded by Judge Advocate Henry Lowery.

Meeting adjourned at 1950 hours

Submitted by Anthony "Tony" Minichiello  
Adjutant

See attached attendance roster